

PERSONAL DATA:

Salary Expectations: _____

Last Name First Middle

Street Address City State/Zip Telephone Number

If you are under 18 years of age, please specify your age here _____. This information will be used only for child labor purposes.

Are there any days, shifts or hours you will not work? _____ If yes, please explain: _____

Are you available for out of town work? _____ Will you work overtime, if required? _____

When will you be able to start work? _____

Have you taken any illegal drugs in the last 30 days? _____

How did you learn of our Company? _____

If referral, who were you referred by? _____

Have you ever applied or worked here before? ____ Yes ____ No If yes, provide dates: _____

Are you legally authorized to work in the United States? ____ Yes ____ No

Will you now or in the future require sponsorship for employment visa status (e.g. H-1B visa status)? ____ Yes ____ No

DRIVING RECORD:

Do you have a valid driver's license? ____ Yes ____ No State: _____ License No: _____

Have you had any tickets? ____ Yes ____ No If yes, please explain: _____

Has your license ever been suspended or revoked? ____ Yes ____ No If yes, please explain: _____

Note for Massachusetts applicants ONLY: In the following question, the reference to DUI/DWI includes OUI. You are only required to list convictions within the past 5 years.

Do you have any DUI or DWI convictions? ____ Yes ____ No If yes, please state when you were convicted and explain: _____

RESIDENCES: (Please provide your addresses of residence for the past seven years beginning with the most recent address)

Street Address City, State and Zip Code From To

Street Address City, State and Zip Code From To

Street Address City, State and Zip Code From To

EDUCATION: (May or may not be considered depending on job applied for.)

Describe any educational degrees, skills, training or experience you believe are relevant to the job applied for.

High School (Name, City, and State) _____

Graduated: ___ Yes ___ No If no degree, credits earned: _____

Type of degree received or expected: _____ Major: _____ Minor: _____ GPA: _____

College or University (Name, City, and State) _____

Graduated: ___ Yes ___ No If no degree, credits earned: _____

Type of degree received or expected: _____ Major: _____ Minor: _____ GPA: _____

Technical/GED (Name, City, and State) _____

Graduated: ___ Yes ___ No If no degree, credits earned: _____

Type of degree received or expected: _____ Major: _____ Minor: _____ GPA: _____

Licenses/Certifications/Other (Name, City, and State) _____

Graduated: ___ Yes ___ No If no degree, credits earned: _____

Type of degree received or expected: _____ Major: _____ Minor: _____ GPA: _____

REFERENCES:

Name	Address	Phone	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

MILITARY SERVICE: (Complete only if you served in the military)

Branch of Service: _____ Number of Years/Months of Service: _____

Rank at Discharge: _____ Date of Discharge: _____ Reason for Leaving: _____

Describe any military skills, training or experience you believe are relevant to the job applied for: _____

EMPLOYMENT HISTORY: Please start with the most recent

Company Name	Street Address	City, State and Zip Code	Phone Number
Name of Supervisor: _____		May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Rate of pay: _____ Start _____ Last _____		Reason for leaving: _____	
State job titles and describe job duties: _____			

Company Name	Street Address	City, State and Zip Code	Phone Number
Name of Supervisor: _____		May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Rate of pay: _____ Start _____ Last _____		Reason for leaving: _____	
State job titles and describe job duties: _____			

Company Name	Street Address	City, State and Zip Code	Phone Number
Name of Supervisor: _____		May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Rate of pay: _____ Start _____ Last _____		Reason for leaving: _____	
State job titles and describe job duties: _____			

GENERAL:

Please explain any gaps in your employment history: _____

Have you ever been discharged or forced to resign? Yes No If yes, please explain: _____

Were you given a performance evaluation within the last 12 months of active employment? Yes No If yes, what was the range of scores used and what was your score?: _____

Have you signed any non-compete or non-solicit agreement with any other employer that might restrict you from working for this company? Yes No If yes, please explain: _____

(You may be required to furnish a copy of the agreement)